



JOB DESCRIPTION – SOCIAL MEDIA AND COMMUNICATIONS MANAGER

The Brixton Chamber Orchestra is seeking an experienced, creative and organised Social media & Communications Manager to join our team on a part-time basis. You will be responsible for driving our online presence, engaging audiences across digital channels, and leading on the promotion of our live events. This role is ideal for someone who is confident with social media platforms, has strong writing skills, and enjoys creating compelling photo and video content that captures attention and communicates our mission.

Much of this work can be remote, but presence in Brixton is required for all relevant performances and meetings. We would like you to come into our office in Brixton Library for 1 day per week. South London based would be preferable.

JOB OVERVIEW

Location: Hybrid - London

Salary: £160 per day – 2days per week

Contract Type: Part-Time, Fixed term – 2 years, with 3-month probation and option to extend

Application Deadline: Monday 15 September at 11.00 am

Interviews: 22 and 24 September

Start of Role: Beginning of October 2025

About Us

The Brixton Chamber Orchestra, founded in 2018, is a community-rooted professional orchestra dedicated to providing life-enriching live orchestral experiences for the widest possible range of people in Brixton and beyond. We give over 100 performances each year, enlisting over 50 young professional musicians and 20 talented volunteers. Our events are attended by a broad cross-section of Lambeth residents, enhancing social cohesion and civic pride, and we have a reputation for bold collaborations and daring programming.

Our strategic aims are:

1. Reach – Reach new audiences with live classical and orchestral music.
2. Platform – Provide a training and performance platform for talented musicians in Lambeth.
3. Innovate – Create new orchestral experiences through fresh formats and diverse collaborations, contributing to Brixton’s status as a cultural centre.
4. Embed - Embed in our community, fostering a sense of ownership over the orchestra and our performances.
5. Extend – Extend our brand and musical offering in a broad range of commercial settings with versatile and creative ensembles, providing excellent opportunities for our professional musicians and generating additional income to support delivery of our charitable objectives.

Key Responsibilities

- Manage and grow our social media channels (Instagram, X, LinkedIn, Facebook, TikTok, etc.)
- Create engaging, on-brand content (posts, stories, graphics, photos, and short videos)
- Plan, shoot, and edit photography and video content for use across platforms and campaigns
- Liaise with external designers, photographers and videographers to commission content
- Develop and schedule content calendars to support campaigns and events
- Write and edit copy for newsletters, blogs and promotional materials



- Monitor and report on social media performance and audience engagement
- Support communications strategy and help raise awareness of our projects and initiatives
- Liaise with internal teams to ensure consistent messaging and branding

Essential Skills and Experience

- Proven experience managing social media and communications (agency, in-house, or freelance)
- Strong written and verbal communication skills
- Skilled in photography and video creation for social media (including filming, editing, and optimising for social platforms)
- Proficient with design/editing tools (e.g. Canva, Adobe Creative Suite, or similar)
- Ability to create engaging content tailored for different platforms
- Organised, proactive, and able to manage multiple tasks with deadlines
- Experience with analytics and reporting tools (e.g. Meta Insights, Google Analytics) an advantage
- Experience working in a charity or nonprofit organisation

Desirable Skills & Qualities

- **Musical interest and understanding**
- **South London based**
- **Event support experience** – comfortable assisting with setup, promotion, and coverage of events in outdoor/variable environments.
- **Flexibility & adaptability** – able to work in unfamiliar or changing locations, sometimes with limited resources.
- **Strong interpersonal skills** – confident engaging with the public, volunteers, and partners in community settings.
- **Problem-solving mindset** – quick to find practical solutions when faced with unexpected challenges
- **Team player** – collaborative and willing to pitch in beyond core communications duties when needed.
- **Understanding of/interest in the charity sector** – awareness of charity values, fundraising, and community engagement approaches.

What We Offer

- A chance to make a meaningful impact on people's lives through music.
- Supportive and inclusive workplace culture.
- Opportunities for professional development and career growth.
- Flexible working arrangements.
- We have over 10k followers on instagram and 5+ tiktok vids with over 20k views, representing some real traction to build on.

How to Apply

Please send your CV and a cover letter (no more than 2 pages), outlining your suitability for the role, and an example of your online / social media work to contact@brixchamber.com

The deadline for applications is 11.00 am on 15 September. Interviews will be held on 22 and or 24 September 2025 in Brixton Library.

For an informal conversation about the role, please contact Matthew O'Keeffe at contact@brixchamber.com

We encourage applications from candidates of all backgrounds.